



# GENERATIONS

CALGARY

**Position:** Food Services Supervisor

**Location:** 120 Skyview Ranch Drive NE, Calgary, Alberta

**Employee Status:** Full Time

**Reporting to:** Support Services Manager

**Date Available:** Immediately

**Application Closing Date:** When a suitable candidate is found.

**Rate of Pay:** To be commensurate with qualifications, training and relevant experience.

Designed to improve quality of life, the Generations Calgary campus includes designated supportive living and long-term care spaces for seniors that promote mental, physical, social, and spiritual well-being. We are committed to best in class care for our residents and are looking for individuals to join our family. If you would like to work at our state of the art, inter-generational campus, and are committed to serving our residents with care and compassion, we invite you to keep reading below.

## Position Summary

Generations Calgary is currently looking for a dedicated, motivated, and passionate individual to join our team as a Food Services Supervisor. The Food Services Supervisor is responsible for the planning, preparation, delivery, storage, and service of food services. The Food Services Supervisor manages the kitchen staff and works collaboratively with the Dietitian to ensure food services meet all legislative standards and Generations Calgary policies and procedures.

## Typical Duties and Responsibilities:

- Recruitment and orientation, supervision, mentoring and performance management of all kitchen staff.
- Ensures applicable staffing levels and quality food services issues are addressed accordingly.
- Plans and provides rotating menus for the residents which meet Canada's Food Guide standards.
- Develops standardized recipe files.
- Orders food and supplies and completes month end inventory.
- Monitors quality of food served to residents and residents' acceptability of items served.
- Establishes special diets to meet residents' nutritional needs to conform to physicians' orders and dietitian recommendations. Educates kitchen staff.
- Responsible for the safe performance of all kitchen related duties
- Follows legislative standards and policies for food purchasing, delivery of meals, food



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preparation, safety and sanitation and nutritional services.

- Collaborates with Interdisciplinary team to ensure quality of dietary services.
- Ensure that food quality is of the highest standard.

### **Qualifications:**

- Grade 12 diploma
- Formal food service training from an approved food service program.
- Minimum of 5 years' experience in the Food Service Industry, including large group meal preparation.
- Experience with continuing care or a health care setting.
- Supervision/leadership experience.
- Food Safe certificate.
- Communicates fluently in English both verbally and in writing.
- Knowledge of South Asian Cuisine.
- Demonstrates ability to work together with others toward shared goals and desired outcomes.
- Demonstrates ability to effectively communicate and establish professional working relationships with residents and their families as well as members of the care team aiming for excellence in residents' care.
- Excellent skills in MS Office suite.
- Knowledge of the Ismaili culture an asset

The successful applicant for this job posting must provide satisfactory proof, or have such proof on file, that they have received the COVID-19 vaccination and any required COVID-19 booster vaccination. This requirement shall be waived if the applicant has not received the vaccination due to any legislated protected human rights grounds. In such a case, and upon presentation of sufficient proof, Multi Generational Housing & Community Centre shall make reasonable attempts to accommodate the applicant to carry out their role where possible recognizing that the health and safety of other employees and residents will be a priority.

**NOTE:** In an effort to further protect our residents as well as other employees and volunteers, Generations Calgary requires all new employees to produce a clear Vulnerable Sector Search within 6 months prior to starting work.